
To: **Scrutiny Co-ordination Committee**

Date **13th July 2016**

Subject: **Police, Crime and Community Safety**

1 Purpose of the briefing note

1.1 To provide information on the:

- Remit of the Coventry Police Crime and Community Safety Partnership Board ‘the Board’
- The current membership of the Board
- Remit of individual sub-groups of the Board
- Scope of the planned review of the Board
- Allocation of monies devolved to the Board by the West Midland Police & Crime Commissioner (PCC)
- End of year performance report to the Board
- The PCC consultation regarding the new Police & Crime Plan

2 Recommendations

2.1 Scrutiny Co-ordination Committee is recommended:

- 1) To acknowledge and support the scope of the planned review of the Board
- 2) To consider the performance data at Appendix 9
- 3) To agree a response to the West Midlands Police & Crime Commissioner’s questionnaire regarding his planned priorities.
- 4) To identify any recommendations for the appropriate Cabinet Member

Information/Background

3 Purpose of the Board

3.1 The Board was created in 2013 and meets on a quarterly basis. The relevant terms of reference can be found in Appendix 1, but in summary the functions of the Board are as follows:

- To, provide the governance for the work of the statutory Community Safety Partnership for Coventry.
- Take responsibility for ensuring compliance with the statutory duties and responsibilities set out in the relevant legislation including the Crime & Disorder Act 1998, the Police & Justice Act 2006, Policing & Crime Act 2009 and the Health and Social Care Act 2012.

3.2 Appendix 2 is an organisational diagram which demonstrates the relationship that this Board has with the Health and Well Being Board, Safeguarding Children and Adults Board and the Youth Offending Service Management Board. It also shows the relevant sub-groups to this Board.

4 Membership of the Board

- 4.1 The membership of the Board is detailed in Appendix 1. This was a local decision and the Police & Crime Commissioner has placed no constraints on how local Boards should be constructed. The current membership is detailed in Appendix 3.
- 4.2 It is expected that all of the Board member representatives for the Responsible Authorities would have sufficient seniority and would be able to make decisions, implement change and commit resources from their respective organisations. Further Board members are made up of representatives from communities/special interest groups, voluntary sector, social housing and business.
- 4.3 **Sub-groups to the Board:** The sub-groups underlying the Board are currently constructed around four themes and represent a range of organisations working in partnership:
- Victim Support and Harm Reduction Partnership
 - Coventry Offender Management Group
 - Prevent, Prepare and Protect
 - City Wide Tasking and Co-ordination Group
- 4.4 The terms of reference for each of the sub-groups can be found in the Appendices 4-7.

5 Scope of the planned review of the Board

- 5.1 Officers at the Board meeting on 21st July 2016 will be seeking permission to carry out a review of the Coventry Community Safety Partnership's activities.
- 5.2 The review will be designed so that the Board and its membership is representative of all strands of community safety within the city. The relevant chairs of the sub-groups will be expected to provide reports of activity and performance to the Board; this will assist and help coordinate activities between the various sub groups.
- 5.3 The Board in turn will be able to hold the chairs of the various sub groups accountable for their work and be able to directly task these partnerships when required.
- 5.4 The suggested scope of the review will be:
- Mapping community safety activities within Coventry
 - The various organisations and bodies working in this area within the city
 - Their relationships with the rest of the West Midlands and Warwickshire
 - Their governance arrangements
 - Produce a model which reflects the full range of all of these activities and their inter-relationships
 - Review of the sub groups which report to the Board
 - Determine if the existing sub groups sufficiently encompass the range of organisations and activities encountered in the mapping exercise
 - Decide if alterations are required to the existing sub groups
 - Determine who is best placed to chair the sub groups and represent this partnership on the main Board
 - Review or create the relevant terms of reference for these sub groups
 - Review of the Board
 - Review the terms of reference
 - Review the membership of the Board

6 Allocation of monies devolved to the Board by the West Midlands Police & Crime Commissioner (PCC)

- 6.1 In the current financial year the Board was given £409,728 by the PCC; this represented a 25% reduction in funding from the previous year. However, the PCC allowed the Board to carry over £82,750 from underspends in the previous year.
- 6.2 Funding decisions are taken by the Board and are allocated to local priorities and regional priorities determined by the PCC. The funding decisions can be seen in Appendix 8.
- 6.3 The End of Year Performance Report: This report is produced for the Board on a quarterly basis. The trend for 'Total Recorded Crime' is downwards (0.9% decrease). Coventry Local Policing Unit (LPU) was the only LPU in West Midlands to record a reduction in Total Recorded Crime. The full report can be seen in Appendix 9. The headline figures in the report are as follows:
- Domestic Violence and Abuse shows an increase of +1.5% or +32 offences with the repeat victim rate reduced to 9.3% from 10.5%. Incidents where children are present have increased by 147%, a rise of 1,090 to a total of 1,832. This increase is mainly attributed to the improved identification and recording of risk, harm and threats to children in the home.
 - The Coventry Domestic Violence and Abuse Services (CDVASS) received 1,083 referrals from April 2015 to March 2016.
 - Sexual Violence and Abuse shows an increase in reports with 13% of the referrals being for males.
 - Coventry Rape and Sexual Abuse Centre (CRASAC) report a continued trend of increases in referrals to all of their services.
 - Hate Crime reports for the City remains reasonably stable with a total of 527 reports for the year.
 - Recorded reports for Anti-social Behaviour (ASB), for the year, show a downward trend and numbered 11,408.
- 6.4 The PCC has developed a questionnaire for the new Police & Crime Plan for the year 2017/18. Responses to the questionnaire should be completed on line.

A copy of the questionnaire can be found at: <https://www.surveymonkey.co.uk/r/V3NPH9L>

The questionnaire has been designed for completion by individuals rather than organisations.

Beverley Massey, Place Directorate, 024 7683 2804

APPENDICES

Appendix 1- Terms of Reference Coventry Local Police, Crime & Community Safety Partnership Board

Appendix 2 - organisational diagram

Appendix 3 - Current Membership

Appendix 4 – Terms of Reference Coventry Harm reduction and Vulnerable Victims Forum

Appendix 5 - Terms of Reference Coventry Offender Management Group

Appendix 6 - Terms of Reference Coventry Prevent Group

Appendix 7 - Terms of Reference Coventry Community Safety Partnership City Tasking Group

Appendix 8 – Funding Decisions 2016-17

Appendix 9 – End of Year Performance

Appendix 1- Terms of Reference Coventry Local Police, Crime & Community Safety Partnership Board

Coventry Local Police, Crime & Community Safety Partnership Board

Terms of Reference

Function

The Coventry Local Police, Crime & Community Safety Partnership Board (CLPCCSPB) provides the governance for the work of the statutory Community Safety Partnership for Coventry. It is responsible for ensuring compliance with the statutory duties and responsibilities set out in relevant legislation including the Crime & Disorder Act 1998, the Police & Justice Act 2006, Policing & Crime Act 2009 and the Health and Social Care Act 2012.

Aim

To reduce and prevent crime, disorder and Anti-Social Behaviour and to work across partnerships to deal with the causes of crime including mental health, substance misuse and chaotic lifestyles

Role & Responsibilities

- Oversee the production of the annual Strategic Assessment. Leading on the process, agreeing strategic priorities, objectives and targets (reviewed annually). Ensure delivery plans are developed to support the strategic objectives.
- To agree the annual spending plan, ensuring that spending is in line with local priorities and targets. Commissioning services as necessary and receiving quarterly financial reports updating on spends.
- Undertake a performance management function, connecting the performance of strategic and operational groups and holding them to account against their agreed action plans. Receive regular reports from sub-groups for information, approval or as part of performance monitoring arrangements. Reviewing quarterly performance reports against annual targets.
- To work with other partnerships including Health and Wellbeing Board, Adult and Children's Safeguarding Boards and the Local Public Service Board to influence priorities and where appropriate change policy and practice. Promoting practice that supports communities to do more for themselves and to become more resilient.
- Produce the annual report of the board setting out the progress made and suggesting future developments. Formulating agendas, providing associated paperwork in advance of the meeting, ensuring all agreed actions from the previous board minutes are completed or accounted for.

Membership

Responsible Authorities (RA)

- Coventry City Council (RA) – including: Public Health, People Directorate, Cabinet Member
- West Midlands Police (RA)
- West Midlands Fire & Rescue Authority (RA)
- Staffordshire and West Midlands Probation Service (RA)
- Coventry & Rugby Clinical Commissioning Group (RA)

Other Stakeholders

Representation is also required to reflect geographic and thematic interests across the city, taking into account established networks.

- Communities/Special Interest Groups
- Voluntary Sector
- Social Housing
- Business

Invitations will be extended to specialist representatives to attend Board meetings in a non-voting capacity at the discretion of the chair, to aid discussion and decision making. Total member numbers and the proportion of statutory/third sector representations are reflected below:

Statutory	Coventry City Council (4) West Midlands Police (1) West Midlands Fire & Rescue Service (1) Staffordshire & West Midlands Probation Trust (1) Coventry & Rugby CCG (1)	8
Community / Voluntary	Lead Cabinet Member for Community Safety (1) Assistant Police & Crime Commissioner (1) Community Empowerment Network (1) Multi – Faith Network (1) Coventry Ethnic Minority Action Partnership (1) Federation of Small Businesses (1) Chamber of Commerce (1) Voluntary Action Coventry (1) Other Voluntary Sector (1) Whitefriars Housing (representing social landlords) (1) Youth Council (1)	11

Role of Individual Representatives

All statutory representatives attending the group must have sufficient seniority within their organisations to be able to make decisions, implement change and commit resources within their governance arrangements.

All members of the board should be able to commit to regular attendance and represent the organisation / group effectively by:

- Communicating and championing the work of the Board within their individual agencies, groups, networks and other partnerships.
- Contributing to the capture of data, views and evidence to inform the development of strategic assessments, strategic planning and performance monitoring.
- Engaging in public meetings and consultation events to actively seek the views of stakeholders to inform priority setting and strategic planning.
- Discussing potential conflicts and differences and seeking the most effective solutions.
- Identifying and committing resources to deliver agreed actions.
- Promoting equality of opportunity both in the operation of the Board and the work commissioned by it.

Chairing Arrangements

- The Chair and Vice-Chair will be elected on an annual basis by Board Members.
- The Chair will be expected to represent the Board at events, where appropriate.
- The Chair will sign documentation and release funding on behalf of the Board.
- In the absence of both the Chair & Vice-Chair, the members may appoint a temporary Chair for the meeting.

Meeting Arrangements

- The Board will meet quarterly and the meeting cycle will be agreed annually. Additional meetings may be convened as required.
- Papers and items need to be placed on the agenda in advance of meetings. Agendas, minutes and relating paperwork will circulate at least 5 working days prior to meetings to allow Board Members to prepare.
- A register of interests to be compiled; any declaration of interest pertinent to agenda item discussions to be made at the start of each meeting.
- A work programme for the year will be reviewed at each quarterly meeting to ensure key discussions are programmed and timely decisions are taken. Additional agenda items will be sought from Board Members in advance of each meeting for inclusion on the agenda, by agreement with the Chair.
- Minutes of meetings will be agreed at the following meeting and a copy of the minutes signed by the Chair.
- Regular reports from sub-groups will be received for information, approval or as part of performance monitoring arrangements.

Public Meetings

At least 1 open public meeting will be held per year to outline proposals for priority setting, report on progress and respond to queries and concerns from communities

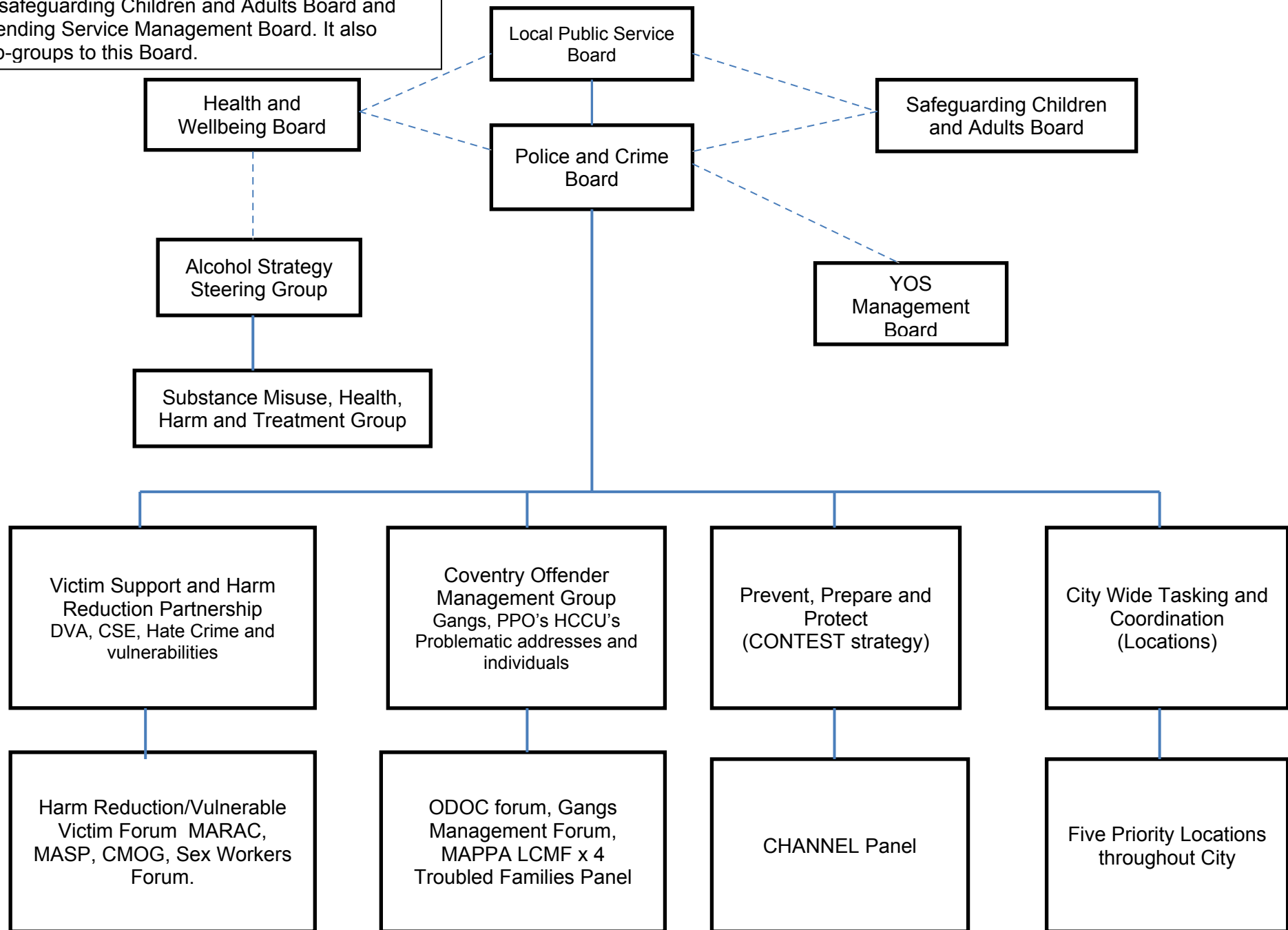
Quoracy

For meetings to be quorate, the attendance of all Responsible Authorities and 6 Community/Voluntary Representatives will be required. Where meetings are not quorate, discussions can take place but key decisions will be deferred to the next meeting.

Communication

Each Board member has a responsibility to cascade information through their own agency group or network as appropriate, communicating the process and rationale for decision making and acting as advocates for the work of the Board.

Appendix 2 – organisational diagram demonstrating the relationship that the PCC Board has with the Health and Well Being Board, safeguarding Children and Adults Board and the Youth Offending Service Management Board. It also shows the sub-groups to this Board.



Appendix 3 - Current Membership

Name	Organisation
Cllr Akhtar	Coventry City Council
Alethea Fuller	West Midlands Office Policing & Crime
Andrea Simmonds	West Midlands Fire Service
Andy Hardy	University Hospital for Coventry & Warwickshire
Andy Wade	Probation Service
Ben Diamond	West Midlands Fire Service
Cllr Birdi	Coventry City Council
Carmel McCarthy	Whitefriars
Caroline Leighton	Coventry Citizens Advice
Caroline Ward	Coventry Citizens Advice
Cheryl Rosser	Coventry Magistrates Court
Danny Long	West Midlands Police
Cllr Ruane	Coventry City Council
Cllr Abbott	Coventry City Council
Cllr Sawdon	Coventry City Council
Darren O'Shaughnessy	Coventry City Council – Communications Team
David Eltringham	University Hospital for Coventry & Warwickshire
Cllr Duggins	Coventry City Council
Emma Livesley	University Hospital for Coventry & Warwickshire
Fran Collingham	Coventry City Council – Communications Team
Gurdeep Hanspaul	Victim Support Service
Harry Hill	Multi Faith Forum
Craig Hickin	Coventry City Council
Hasson Shigdar	West Midlands Police
Josie Spencer	Coventry & Warwickshire Partnership Trust
Juliet Hancox	NHS Coventry & Rugby Clinical Commissioning Group
June Jeffrey	Community Empowerment Network
Cllr Khan	Coventry City Council
Kobina Hall	Staffordshire & West Midlands Probation Trust
Linsey Hunter	FSB – Federation of Small Businesses
Linsey Luke	FSB – Federation of Small Businesses
Martin Reeves	Coventry City Council
Mary – Ann Stephenson	Coventry Women's Voices
Jane Moore	Coventry City Council
Oliver Lole	Coventry Youth Council
Olivia McFadden	Coventry Youth Council
Pauline White	Whitefrairs
Rob Allison	Voluntary Action Coventry
Ross Palmer	University Hospital for Coventry & Warwickshire
Sean Cumming	Coventry Youth Council
Sheila Bates	Coventry City Council – Children's Champion
Steve Mills	FSB – Federation of Small Businesses
Geoff Thomas	Coventry City Council – Prevent Coordinator
Viv Brosnahan	CEMAP

Appendix 4 - Terms of Reference Coventry Harm Reduction and Vulnerable Victims Forum

Coventry Harm Reduction and Vulnerable Victims Forum

Purpose

On behalf of the Coventry Community Safety Partnership and Coventry Safeguarding Adults Board to effectively case manage and provide a multi agency response to vulnerable individuals and victims of hate crime, anti social behaviour and repeat callers to emergency services and partner agencies.

The Forum definition of a vulnerable individual is:

"An individual will be considered VULNERABLE if the conduct in question causes an adverse impact on their quality of life, including personal safety. Adverse impact includes the risk of harm; deterioration of their health, physical, mental and or emotional well being; or an inability to carry out normal day to day routine through fear and intimidation"

Or If the conduct in question causes an adverse impact on their quality of life, including personal safety where this is not a temporary state due to intoxication.'

Coventry Community Safety Partnership definition of hate crime is

"A hate crime is any incident perceived by the victim or any other person to be motivated by prejudice against someone's sex, racial heritage, religion, disability or sexual orientation"

Functions

To co-ordinate services in response to the identified needs of individuals in order to prevent, protect and address behaviour affecting the individuals and/or to address their needs. By:

- Appointing a lead agency to manage and coordinate each case.
- Promoting positive action against perpetrators.
- Actively promote community based solutions to develop social cohesion.
- Making full use of all available interventions including:
 - Preventative measures
 - Enforcement
 - Referrals onto appropriate services
 - Referrals into Safeguarding Adults and Safeguarding Children's procedures as appropriate
 - The use of technical support equipment.
- Identifying areas of good practice and develop more effective ways of joint working.
- Identifying barriers to progress and seek to resolve these issues or to raise them with the Coventry Community Safety Partnership and /or Coventry Safeguarding Adults Board

Key Outcomes will include:

- Improved identification and protection of vulnerable individuals using an action-focused approach
- Mobilisation of core mainstream resources & effective use of external resources
- Increased confidence in reporting incidents
- More positive outcomes for individuals
- Local communities feeling safer.

Evidence of Success

- Increased confidence in services including the Criminal Justice System
- Reduced risks to repeat callers to emergency services
- Coordinated management of repeat callers
- A reduction in numbers of repeat calls.

Accountability and Responsibility:

The Forum will report to and be accountable to the Coventry Community Safety Partnership and will also report to the Safeguarding Adults Board.

Members will be responsible for ensuring that the Forum delivers effective case management, interventions, multi-agency working and lead support being identified and agreed.

Individual organisations are responsible for ensuring that their nominated representative(s) or an appropriated substitute, are available to attend all scheduled meetings.

Working Arrangements

The Forum will meet on a scheduled monthly basis and be chaired by the Community Safety Hate Crime Reduction Officer. The vice chair will be (to be agreed).....

Membership 2011-12

The Forum will consist of core members who are present for every meeting and link members who will be invited as appropriate for their particular input/expertise.

Membership for Repeat Callers and Hate Crime sections

Core Members:

- Alison Quigley, Community Safety Team – Coventry City Council
- Nic Mansell, West Midlands Police – Local Police Unit
- Public Protection Unit – West Midlands Police
- Operational Team Representative, Adult Social Care – Coventry City Council (to be a agreed)
- Jarina Rashid-Porter, NHS Coventry
- Kam Sidhu, Coventry Consortium of Registered Social Landlords
- Sue Whitmore, Children Learning and Young People – City Council
- Andrea Simmonds, West Midlands Fire Service
- Kelly Bielby, West Midlands Ambulance Services
- Margaret Greer, University Coventry and Warwickshire Hospital NHS trust
- Jon Hanley or Penny Greenaway Coventry and Warwickshire Partnership Trust (& Coventry Community Health Service)

Link Members:

- Rep to be identified, Contact and Connect – Age UK

Membership for Hate Crime section only

- Louise Thomas, Local Education Authority – Coventry City Council
- Lee Millar, Public Health Enforcement Team, Coventry City Council
- Winston Muhammad, National Offender Management Service
- Pat Duignan, Youth Offending Service
- Lisa Windridge, Crown Prosecution Service
- Gurmit Shoker, Victim Support

Administrative Support

The City Council's Public Safety & Housing Administration Business Support Centre will provide secretarial and administrative support to the Forum. This service must be provided within Data Protection legislation and the Coventry Harm Reduction Forum Information Sharing Agreement

Appendix 5 – Terms of Reference COVENTRY OFFENDER MANAGEMENT GROUP

COVENTRY OFFENDER MANAGEMENT GROUP

TERMS OF REFERENCE

Role:

The Coventry Offender Management Group (COMG) is a sub group of the Coventry Community Safety Partnership, responsible for overseeing the development and performance of the Integrated Offender Management approach and monitoring the delivery of all associated offender management programmes in Coventry.

Function:

On behalf of the Coventry Community Safety Partnership, the COMG will:

- Oversee the management of offenders and forums, including Local Case Management Forums, DV Offenders Forums, Prolific and Other Priority Offenders (SPF), MARAC and MAPPA.
- Identify and look to mitigate or maximise the relevant cross cutting factors identified in the annual Community Safety Partnership Strategic Assessment
- Oversee the delivery of programmes to address offenders generally, including Drug Intervention.
- Ensure the effective functioning of Integrated Offender Management forums, and ensure management processes in place and that regular performance monitoring requirements are met, including regular updates from Chairs of respective forums
- Identify solutions to blockages and issues raised by offender management groups.
- Identify good practice and facilitate its dissemination. As new offender management programmes are implemented, oversee their delivery.
- Link with other strategic subgroups of CCSP and other relevant partnerships to ensure that common aims are identified, and integrated plans are developed where necessary.
- On behalf of the Joint Commissioning Group, consider funding allocations to support offender management programmes and make recommendations for spend
- Report as requested to the Community Safety Partnership and Joint Commissioning Group

Key Outcomes will include:

- Effective delivery of Offender Management strategies and plans to ensure a seamless end to end referral and case management process for offender management programmes in Coventry
- Reduction in crime, disorder and anti-social behaviour within identified cohorts
- Increased numbers of managed offenders accessing treatment and support, as well as obtaining/maintaining stable accommodation and employment

Governance:

The COMG will report to the Coventry Community Safety Partnership.

Individual organisations are responsible for ensuring that their nominated representative(s) or an appropriate substitute, are available to attend all COMG meetings, which will be scheduled in advance.

Members will be responsible for ensuring that COMG maintains a good understanding of national, regional and local developments within their respective policy fields. Members will be responsible for communicating the work of the COMG to their respective agency/organisation.

5 Working Arrangements:

The COMG will meet on a bi-monthly basis and be chaired by the Head of Probation Coventry.

The meeting timetable will be scheduled over the year.

Agendas and papers will be dispatched electronically, 5 working days prior to the meeting.

The administrative support will be provided by the Coventry City Council Business Service Centre.

All participants will operate in accordance with Coventry Information Sharing Protocol.

6 Membership:

Head of Probation Coventry, National Probation Service (Chair)

Chair – Multi-Agency Public Protection Panel

Chair – Shared Priorities Forum

Chair – DVA Offenders Forum

Chair – Local Case Management Forums x 4

Police Crime Manager

PPO Co-ordinator (Probation)

Substance Misuse Commissioning Manager

Coventry Consortium of Social Landlords

Youth Offending Service (representative)

Representative from Prison Service

Community Safety Manager

Housing Strategy/Homefinder

Job Centre Plus/Connexions (agenda dependent)

Coventry Teaching Primary Care Trust

MDT

Crown Prosecution Service (agenda dependent)

Coventry City Council Offender Management Officer

Additional agencies may be invited to join the group in relation to specific issues or new developments.

Appendix 6 – Terms of Reference Coventry Prevent Group

Coventry Prevent Group

Terms of Reference

Role:

Coventry Prevent Group is a sub group of the Coventry Police and Crime Board Executive Group. It is responsible for ensuring partners provide an effective multi agency approach to dealing with all forms of risk, threats and violence related to extremism

Function:

- Develop and deliver Coventry Prevent Delivery Plan and ensure the plan reflects the findings of the CTLP and local intelligence provided by partner agencies and the local communities.
- Identify barriers to progress and seek to resolve these issues
- Identify areas of good practice and develop more effective ways of joint working
- Identify any barriers to progress and seek to resolve these issues or raise

Key Outcomes will include:

- Ensure the effective delivery of the Coventry PREVENT Delivery plan
- To improve the knowledge and understanding of PREVENT
- To raise awareness about the risks of radicalisation
- To build resilience in local communities and support vulnerable victims.

Governance:

Coventry Prevent Group will report to the Coventry Police and Crime Board Executive Group.

Members of the group will be responsible for ensuring their organisation supports and contributes to the delivery of the PREVENT plan

Individual organisations are responsible for ensuring that their nominated representative or an appropriate substitute, are available to attend all Prevent group meetings, which will be scheduled in advance.

All members of the group are responsible for ensuring appropriate level of membership; all representatives should be in a position to make or have a significant level of influence on decisions within their organisation and commit resources, where appropriate.

Working Arrangements:

The group will meet on a quarterly basis and be chaired by the Assistant Director Policy, Partnership and Performance, Coventry City Council. The vice Chair will be The Harm Reduction and Strategic Victim Support Officer.

The agenda will be disseminated to members 7 days in advance of the meetings and minutes will be circulated within 7 days of each meeting.

Membership:

The Group will consist of representatives from

- Community Safety Team, Coventry City Council
- Assistant Director, Partnership and Performance, Coventry City Council
- West Midlands Police
- West Midlands Counter Terrorism Unit
- Children's and Young People Directorate, Coventry City Council
- Education and Learning Services – CLYP Directorate
- Policy and Communities Officer – Chief Executives Directorate, Coventry City Council
- Youth Offending Service
- University of Warwick
- Coventry University
- City College, Coventry
- Henley College, Coventry
- West Midlands Fire Service
- Coventry and Warwickshire Mental Health Partnership Trust
- Staffordshire and West Midlands Probation Trust

Secretary:

The City Council's Public Safety Business Centre will provide secretarial and administrative support to the Coventry Prevent Group.

Coventry Community Safety Partnership City Tasking Group

Terms of Reference

Statement of Intent

The Group exists on behalf of the Police, Crime & Community Safety Partnership Board and enables senior executives of the partnership to commit and respond rapidly to public place crime, disorder and nuisance through mobilisation of and/or coordination of street based services and resources to hotspot locations determined by a monthly tasking document.

The group provides an operational capability to deliver partnership priorities through a range of tactics and problem solving in locations, identified through their annual strategic assessment and set out in their annual plan.

The group will provide information to, and receive information from, victim and offender based forums in the City to ensure all three approaches are being effectively managed to keep the city as safe as possible.

Accountability & Governance

This group will be accountable to the Coventry Police Crime & Community Safety Partnership for the management of the 'Priority Locations' identified in the Local Community Safety Strategic Assessment and their annual Police, Crime & Community Safety delivery plan.

The City Tasking sub group will take a strategic view and influence operational delivery in these specific locations and other areas of the City which are experiencing disproportionate crime and nuisance levels.

Role:

The role of this group is to task and coordinate their operational resources to respond to locations experiencing a range of crimes and nuisance behaviours. The members will consider any trends, patterns and analysed data with which to provide tactical advice and guidance to officers delivering services. This process will be driven by the use of a tasking document which provides statistical data, intelligence and issues identified by communities and mapped geographically to identify locations most affected. This will also seek to drive down unnecessary repeat demand and focus the collective effort of the partnership on priorities evidenced by need.

Function:

On behalf of the Coventry Police, Crime & Community Safety Partnership:

Partnership Tasking & Coordination forum will:

- Ensure that trends in crime, community safety including environmental issues and local community tensions are scrutinised on a monthly basis and partner agencies respond to such through tasking and deployment of their collective resources and held to account for their service delivery and interventions.

- Consider the data analysed and produced in a partnership document in accordance with the Coventry Information Sharing Agreement (section 115 of Section 17 of the Crime & Disorder Act 1998) having been provided by key agencies including Coventry City Council, Social Housing Providers, Fire and Health Services.
- Provide advice and guidance to influence operational planning and activity by officers delivering services in the locations identified. Ensure individual organisations priorities and concerns are identified, considered and where appropriate are reflected in the tasking outcomes on a monthly basis
- Ensure consideration is given to services already being provided by the voluntary sector, to avoid duplication and maximise effectiveness of interventions
- Review, examine and evaluate impact of interventions of each operational plan and plan regular programmes of activity
- Feed into individual agency tasking & coordinating processes including local Police tasking arrangements.
- Feed back into other partnership forums i.e victim and offender based forums and community forums.

Key objectives/outcomes:

- The partnership approach will ensure the appropriate commitment of resources to joint operations (to include the co-ordination of high visibility uniformed patrols, involving street based personnel from across partnership agencies to respond to predicted increases in seasonal crimes).
- Pre-planned activity based upon predictive analysis to minimise impact of rises in seasonal crime and disorder and quality of life incidents.
- Effective deployment and performance management of street based services and dynamics within communities.
- Effective and efficient use of resources to maximise collective effort and delivery across agencies.
- Public reassurance and increased community confidence.
- Effective communication with local communities and agencies.
- Safer & stronger neighbourhoods.

Responsibility

Individual organisations are responsible for ensuring that their nominated representative(s) or an appropriate substitute, are available to attend all meetings of this group, which will be scheduled in advance.

Individual representatives/organisations will ensure that they are able to influence service delivery and commit resources. This will involve rapid dissemination of information to identified personnel, in order to direct and enhance service delivery.

Working Arrangements

The Group will meet monthly and be chaired by a Head of Service from the City Council.

The meeting timetable will be scheduled over the year and the tasking document will be despatched electronically, 1 day prior to the meeting.

Agreed actions following each meeting will be disseminated to members of the group by the next working day.

Membership

Membership will include senior officer representation from the following services:-

- Coventry Local Policing Unit & Partnership Analyst
- A representative for all Social Housing Providers
- West Midlands Fire Service
- West Midlands Police (function TBC)
- Coventry Community Drugs Team
- Community representatives/groups
- Coventry City Council including:-
Environmental Services, Street Pride & Green Spaces, Youth Service, the City Centre Business Improvement District, Planning & Regulatory Services, the Multi-agency Safe Guarding Hub, Traffic & Parking Services, Coventry & Warwickshire resilience forum representative

Additional agencies may be invited to join the group according to local needs or to engage with it in respect of specific issues or agenda items.

Individuals or groups will operate in accordance with the Coventry Information Sharing Protocol.

Appendix 8 – Funding Decisions 2016/17

Police & Crime Commissioner Funding in Coventry 2016/17

	Granted To	Allocation for Year (£)
Partnership Functions & Statutory Responsibilities		
Partnership Support, Development & Contract Monitoring Officer including administration & coordination of partnership meetings	CCC Business Support	39,000.00
Analytical support and production of assessments and documents for Partnership meetings	West Midlands Police	35,000.00
Support for Victims & Vulnerable People		
Coordination of work for High Risk DVA Victims via MARAC case management		25,000.00
Work with women offenders and their families to prevent reoffending- Springboard	Community Rehabilitation Company CRC	25,000.00
Contribution towards domestic security within DVA services	CCC - Adults Commissioning team	35,415.00
Management of Perpetrators & Offenders including gangs & OCGs		
DVA perpetrator mentoring programme	Mentoring West Midlands	55,000.00
Youth Offending - Community resolution, reparation & out of court disposals	CCC YOS	85,000.00
Civil Powers. Their use alongside and in conjunction with criminal powers	Coventry City Council	33,750.00
Operational Activity for Locations		
Mediation for Neighbourhood disputes	Whitefriars Mediation Service	2,000.00
Community payback for priority locations (alley way clearances)	Community Rehabilitation Company CRC	5,000.00
Road Safety	West Midland Police	10,000.00
Target Hardening and Security to Public Spaces including deployment of CCTV	CCC street lighting services	10,000.00

CCTV Modernisation	Coventry City Council	49,000.00
Disruption and Operational planning i.e. NTE & CSE activity	Coventry City Council & West Midlands Police	10,000.00
Local initiative & contingency	To be Commissioned	4,813.00
CCTV annual air time agreement costs	Rapid Vision - CCTV company	6,500.00
Tackle causes and drivers of crime, nuisance and harm		
Mental Health Triage	NHS Coventry & Rugby CCG	30,000.00
Substance Misuse & early intervention services	CCC Public Health	32,000.00
TOTAL		
		492,478.00

Appendix 9 – End of Year Performance



Coventry Police & Crime Board
Quarter 4, 2015-16
Performance Report

Total Recorded Crime

Direction of travel: **DOWNWARD**

Despite increases in certain crime categories in the final months of the year, Coventry still managed to achieve an overall reduction in crime for the year of -0.9% (-201 offences). This is the third consecutive year that Coventry has exceeded the "lowest ever" figure established in 2012/13.

This is in stark contrast to the remainder of the Force with Coventry being the only Local Policing Unit (LPU) who recorded a reduction.

Burglary dwellings (BDH) & Violence offences continue to increase, a trend which is displayed across the West Midlands and the Country in general. Target hardening is taking place with multi occupancy student accommodations and identified risk areas in an attempt to reduce BDH's and plans are in place to try and manage the Night Time Economy (NTE) issues associated with violence.

The main offence categories for the last quarter were :

- Sect 20/47 assaults (540,10%)

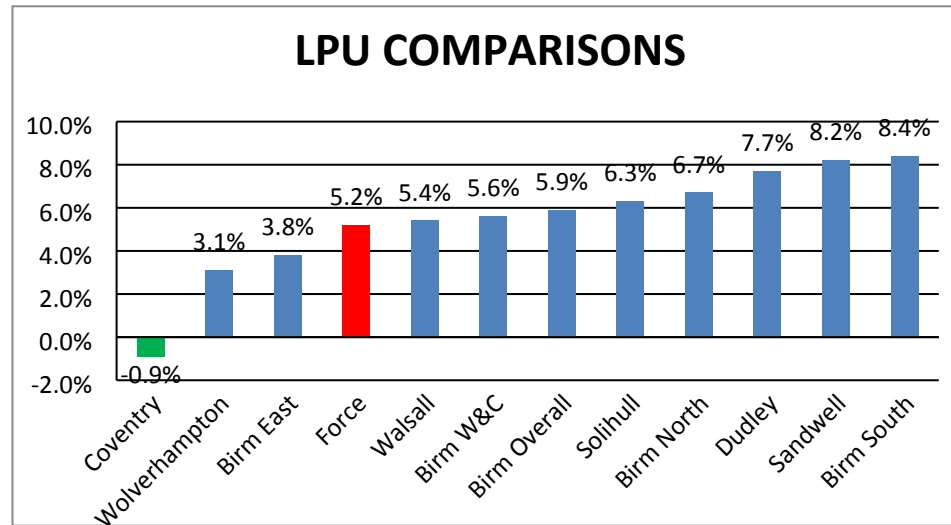


Table 1: Total Recorded Crime Year to Date

CSP	Crimes / 1000 Pop
West Midlands - Coventry	62.176
Greater Manchester - Salford	68.604
Devon & Cornwall - Plymouth	70.729
Hertfordshire - Stevenage	72.723
Bedfordshire - Luton	74.103
Greater Manchester - Bolton	74.480
Thames Valley - Slough	79.599
Essex - Harlow	83.120
Leicestershire - Leicester	83.239
West Yorkshire - Bradford	85.079
Staffordshire - Stoke on Trent	91.835
Lincolnshire - Lincoln	93.376
Avon & Somerset - Bristol	100.711
Hampshire - Portsmouth	103.039
Lancashire - Blackpool	109.416
MSG Average	83.482

Table 2: IQUANTA Most Similar Group Comparisons

Domestic Violence Abuse

Direction of travel: **Upward**

Domestic Violence Abuse has a history of underreporting and West Midlands Police are taking steps to provide appropriate care to victims and positive action against offenders of Domestic Violence Abuse. Aimed at improving the reporting of these types of offences.

The recording of Domestic violence incidents are separated into 2 categories:

- Crime - where criminal offences are identified.
- Non crime - Where less serious incidents are reported but a record is completed in order to maintain on-going safety & security within the home.

The reports also detail any children within the family profile, also identifying whether they were present at the time of the incident in order to establish any risk harm or threat to the children.

Number of DVA incidents known to the Police (crime & non-crime)

Quarter	Number of DVA incidents known to the Police (crime & non-crime)
Q4 14-15	~1500
Q1 15-16	~1400
Q2 15-16	~1600
Q3 15-16	~1500
Q4 15-16	~1500

Table 3: Number of DVA incidents known to the Police (crime & non-crime)

actually increased by 32 offences (+1.5%) with the repeat victim rate reduced to 9.3% from the previous years 10.5%. This could suggest that victims are feeling safer and more confident to report incidents and the processes put in place are reducing the risk of them becoming repeat victims so making them safer.

Non crime incidents fell by 164 reports (-4.1%) this again is indicative of the work done to reduce repeat victims.

Children present

The reporting of children present has increased by 147% (from 742 last year to 1832 this year) this is in line with the drive to ensure that we are able to identify risk, harm & threats to children in the home to ensure their safety in response to recent recommendations.

The Department of Communities and Local Government (DCLG) have provided funding for a 12 month period (from April 2015) for domestic violence abuse Accommodation Services, which is provided by Coventry Haven.

Quarter 3 – Coventry Haven (DCLG)

- 52 new referrals received in quarter 3,
- 10 new referrals accepted (3 from Coventry)
- Service users all Female
- 8 new children
- 3 new children open to Social Care – Referral Assessment Service (RAS)
- 5 new children with a CAF in place

Data to the end of Quarter 4 is to be confirmed.

The Coventry Domestic Violence & Abuse Services (CDVASS) came into place on 29th September 2014. Data for the period April 2015 to March 2016 shows a total of 1083 referrals have been received by the service.

CDVASS Information for Quarter 4 (January, February and March 2016):

- 294 referrals to Refuge
- 131 admitted to Refuge (Community Based Service)
- 38 admitted to Accommodation services
- 505 calls have been made to the Helpline
- 216 children admitted to Community Based Service
- 137 children open to Social Care
- 14 children with a CAF
- The number of referrals received by the Perpetrator programme in quarter 4 is to be confirmed. Year to date, as at quarter 3, was 179 (Social Care 120, Police 26, Self referral 14, CDVASS 13, remaining from Probation and Other).

Year to Date – Coventry Haven (DCLG)

- Year to date (to 31st December 2015) a total of 164 new referrals received, 82 new referrals from Coventry
- The total number of referrals accepted into Refuge Accommodation 40 (40 women, 27 children)
- 13 new residents accepted with No Recourse to Public Funds (NRPF) at point of referral into DCLG units
- 7 additional women with No Recourse to Public Funds (NRPF) offered Emergency Bed space
- All service users are Female

Data to the end of Quarter 4 is to be confirmed.

Sexual Violence Abuse

Direction of travel: **Upward**

Sexual Assault Referral Centre (SARC) in quarter 4 a total of 110 clients were seen (across Coventry & Warwickshire), which compares to 127 for the same period last year, a decrease of -13%, 17 fewer clients seen, however Year End a total of 446 clients were seen, which compares to 383 in the same period for 2014-15, a year end increase of +16%.

Referrals from Coventry totalled 34 in quarter 4, the largest referrer is Coventry Police accounting for 66% with the remaining split between Self-referrals 29% and Coventry Children's Services 3%. Of the overall clients seen by SARC in 2015/16 there has been an increase in Males accessing services, accounting for 13% of total clients this year compared with 11% last year. There has also been an increase in younger clients (Under 13 and 13-15 years) by 29% (n=48 2015/16, n=115 2014/15). Rape accounted for 46% of alleged offences, followed by Other sexual assault and Victim unsure of what offence occurred.

Coventry Rape and Sexual Abuse Centre (CRASAC)

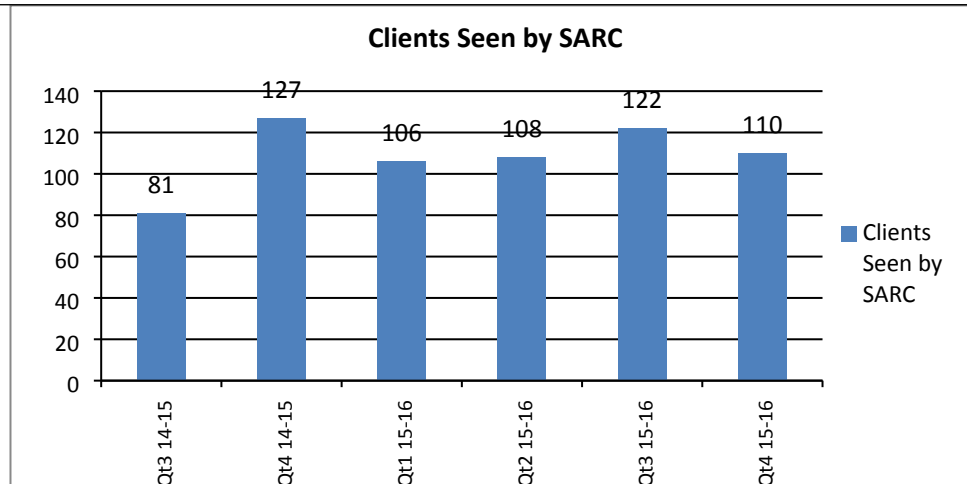


Table 4: Clients seen by SARC

CRASAC data for Quarter 4 and Year End 2015/16:

- 719 clients have been support by the Counselling Service in 2015/16 (+ 7%) on 2014/15.
- Key referrers into the counselling service (excluding self-referrals) are: Social Care, GP's/Health/Mental Health, IAPT, Police, SARCs, and other Voluntary Sector organisations.

information for quarter 4, and end of year 2015/16: shows 282 active clients were supported by Independent Sexual Violence Advisor (ISVA) this service supported 622 active clients in 2015/2016, which is a 15% increase compared to 2014/2015.

2015/16 has continued the trend of the year on year increases in referrals and clients accessing all of CRASAC services.

- The total number of calls to the helpline in 2015/16 was 7250 (+32%)
- 62 males were supported within the counselling service in Qt4 (+41% on same period last year). In 2015/16 108 male clients accessed the counselling service.
- 25% of clients are aged between 5-18 years, 31% of clients accessing the ISVA service and 21% of counselling clients are 18 or younger.
- The number of younger clients supported continues to be significantly impacted on by Child Sexual Exploitation.
- 49% of adult clients report the main incident that brought them to CRASAC services as occurring before the age of 18.
- Of all new clients to in 2015/16 35% have disclosed a Mental Health, Physical and/or Learning Disability.

Hate Crime

Direction of travel: Stable

In quarter 4 a total of 115 hate crime incidents were reported, year-end 2015/16 the number totalled 527.

Police data for 2015/16 showed a total of 467 incidents recorded (379 crime & 88 non crime) which is a small annual increase of 7 incidents (1.5%) with the increase being split pretty evenly between crime & non crime. Racist incidents reduced slightly but there were increases in Homophobia and Disability related matters. A review of the disability hate crimes recorded in the year reveal that there are at least 6 reports that have been identified as hate crimes merely by the fact that they suffer from some form of disability rather than being directly targeted because of it. These are identified in order to establish vulnerability.

60 hate crime incidents were recorded by Hate Crime Reporting Centres in 2015/16, this is just above last year when 58 were recorded.

Type of hate crime incidents 2015/16



Table 5: Type of hate crime incidents 2015/16

The majority of incidents are Racist in nature.

Anti-social behaviour / nuisance

Direction of travel: **Downward**

Total number of anti-social behaviour incidents for quarter 4 was 2663, includes Police (n=1497) and City Council ASB/Nuisance (n=1166 based on *contact centre searched data*). The total anti social behaviour/nuisance year to date numbered 11408. Both Police and City Council have seen reductions compared with the same period last year.

Crime and anti-social behaviour/nuisance incidents in Priority Location for quarter 4 and year end are to be confirmed. *Figures for Priority Locations are estimated as not all data is mapable and will therefore not be included within the figures.*

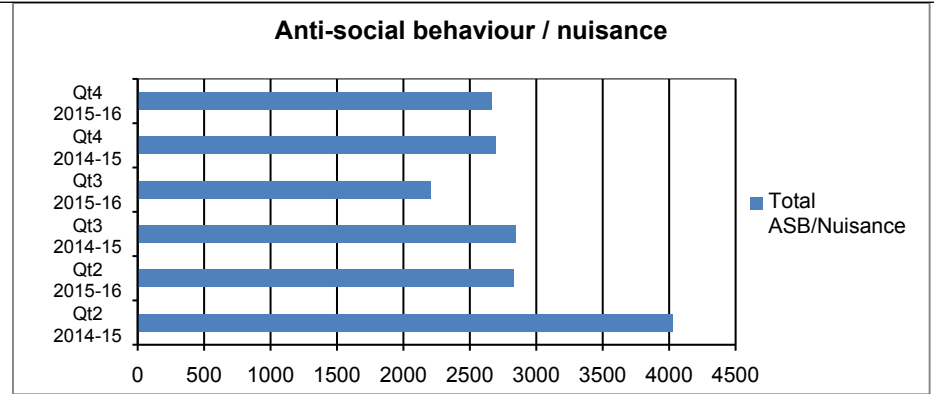


Table 6: Anti-social behaviour / nuisance